



**MEMBERSHIP/ASSOCIATE MEMBER APPLICATION**

**PRIMARY MEMBER/ASSOCIATE MEMBER BUSINESS CONTACT INFORMATION**

Name:		
Title:		
Company name:		
Phone:	Fax:	E-mail:
Office address:		
City:	State:	ZIP Code:
Website:		

**COMPANY INFORMATION**

Primary business address: <small>(if different from office address)</small>			
City:	State:	ZIP Code:	
Phone:	Fax:	E-mail:	
How long at current address:			
Date business commenced:			
Sole proprietorship:	Partnership:	Corporation:	Other:
Name of Owner or Principal			
Number of full time employees			

**EXISTING MEMBER SPONSOR**

Contact name:		
Company name:		
Address:		
City:	State:	ZIP Code:
Phone:	Fax:	E-mail:

**Membership/Associate Membership Rules and Requirements**

By completing and submitting this form, prospective member certifies that it complies with and understands the following criteria, and will continue to adhere to the standards outlined herein:

- To qualify for full membership of the association the prospective member must be an Air Charter Brokerage Company, or other entity primarily engaged in the air charter industry as determined by the Board. Part 121, 135 or (foreign equivalent) air carriers / operators, or their respective marketing companies are eligible for association membership, with all of the rights and privileges of membership conferred to them, with the exception of voting participation. Associate members must engage in the supply of aircraft to the brokerage community on a continual basis, as determined by the Board.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Title / Date



2. Prospective member/Associate Member companies must maintain a dedicated office space in compliance with applicable zoning regulations.
3. Prospective member/Associate Member companies must have been in business continually for minimum of 3 years. Broker companies with less tenure may be considered for associate membership if the Board deems that they meet all other criteria.
4. No Member/Associate Member of management or trading staff of a prospective member may have been convicted, fined or sanctioned as a result of civil or criminal proceedings related to unlawful business practices.
5. No Member/Associate Member of management or trading staff of a prospective member's company will have been, or is currently, in violation of any applicable DOT or FAA regulations governing the operation of charter flights.
6. Membership application must be accompanied by either a published public statement of accounts (for publicly traded companies) or a letter from a CPA stating that the company is in good financial standing, and that it has annual gross sales that meet or exceed the minimum level established by the Board of Directors.
7. An existing full member must sponsor all prospective members.
8. Prospective broker member certifies that it only transacts business with only Part 121, 135 or foreign equivalent operators, who hold air carrier certificates for public transportation.
9. Prospective operator Associate Member certifies that it holds in good standing either a Part 121, 135 or foreign equivalent certificate, must show proof of DO 85, aircraft liability insurance, and have a minimum ARG/US Gold or Wyvern rating.
10. If granted membership/associate membership, Members/Associate Members agree not to enter into contracts or agreements with clients based on speculative pricing that is not predicated on actual market availability.
11. Prospective Member/Associate Member companies must be incorporated in North America as defined by the association as: those countries and territories wholly contained within the area east of the International Date Line, West of 45 degrees W, and North of 10 degrees N.
12. By submitting this membership form, prospective Members/Associate Members certify that they conduct business in an ethical manner. The Board has the right to adjudicate whether the demonstrated ethics of a prospective Member/Associate Member meet the requirements of membership.
13. All applications will be reviewed and voted upon by the board at the next board meeting after submission. Membership dues will become payable immediately after membership is approved and membership shall commence immediately upon receipt of payment at the registered office of the association.

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Applicant Signature

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Title / Date



14. Membership is subject to the rules and bylaws of the association, a copy of which will be provided to each approved member upon request.

15. Fees: Annual fee for broker Members is \$900. Annual fee for operator Associate Members is \$199.

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Applicant Signature

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Title / Date